

TOUR PERMIT REQUIREMENTS  
EFFECTIVE JANUARY 1, 2004  
Hiawathaland Council  
Boy Scouts of America

**Philosophy of a tour permit:**

- The tour permit application is designed to reinforce the leader requirements of two deep leadership, transportation, aquatics, climbing/rappelling, shooting sports and youth protection.
- The number one cause of injuries on scouting trips is motor vehicle accidents, followed by aquatics activities.
- The **Risk Zone** is a state of mental and physical fatigue that is a major cause of highway crash fatalities. Get a good night's sleep and **do not drive if you feel fatigued**.

**Policy on which trips, activities, and events ALL UNITS need to file a local tour permit for:**

- ALL TRIPS OF ANY DURATION AND DISTANCE AWAY FROM UNIT MEETING PLACE are required to have a local tour permit for trips under 500 miles and a national tour permit for trips that are 500 miles or more or go outside of the United States.
- Any trip, activity, or event a unit goes on away from their meeting place and that is located outside of the geographic area of your District, or any trip of more than 1 day, must have a local tour permit on file. This includes overnights, weekend and weeklong or longer trips.
- At least one adult leader attending the outing must have in their possession and have read the “**The Guide to Safe Scouting**”. The “**The Guide to Safe Scouting**” is available at our Scout Shop or it can be downloaded from our website [www.upscouting.org](http://www.upscouting.org) or at National's website [www.scouting.org](http://www.scouting.org) .
- Local tour permit applications are due in the Council Office at least three working days in advance of the departure of the group.
- National tour permit applications are due in the Council Office at least 30 days in advance of the departure of the group.
- Any trip, anywhere, that has aquatic, afloat, climbing or shooting sports activities involved with it must have the appropriate tour permit on file.

- If attendance at an event is for a district sponsored event within the boundaries of your district and your unit has pre-registered for the event, a local tour permit is not necessary for each individual unit/group.
- When using Camp Hiawatha on an individual unit basis, you must complete a “Use of Camp Permit”, as well as a local tour permit.
- Short, in-town den, patrol, Pack, Troop, Crew outings for a few hours do not require a local tour permit.
- A PERMISSION SLIP FROM THE PARENTS OF ALL YOUTH PARTICIPATING IS RECOMMENDED FOR ALL OUTINGS, INCLUDING THOSE THAT DO NOT REQUIRE A TOUR PERMIT. They are to be kept on file with the unit.
- At least ONE ADULT who has completed the BSA Youth Protection Training must be present during the event or activity. You must have been certified within the past 3 years.
- ALL ADULTS attending a nationally sponsored event/activity must be trained in BSA youth protection training.
- An internet version of the Youth Protection Training for adults has been developed and will be available on the Council website.
- The new tour permit forms are available on line by going to our website (below) or at: [www.scouting.org/pubs/gss/gssax.html](http://www.scouting.org/pubs/gss/gssax.html)

For questions or more information, call the Hiawathaland Council Service Center  
 2210 US 41 So. Marquette, MI 49855  
 Tel: 906-249-1461 \* Toll Free: 1-800-236-1441 \* Fax: 906-249-1463  
 Council Web Site: [www.upscouting.org](http://www.upscouting.org)